Job title
Evidence 4 Impact Officer

Salary: £26,000 pro rata
Contract type: Open (dependent on funding)
Hours of work: 10 hours (27% of 37 hours)
Based at: Berrick Saul Building, University of York, Heslington, UK
Report to: Deputy Director

About the IEE
The IEE is an independent charity, working with schools to promote the use of research-based practice. Our flagship project, the Research Schools Network, launched in 2016. Partnering with the Education Endowment Foundation (EEF) we support a national network of pioneer schools to develop effective evidence-based practices and share their experiences and outcomes within their regions. We work closely with schools, school leaders, academy chains, other third sector organisations, and policy-makers to promote the use of research evidence to inform and improve education outcomes for all children, especially the most disadvantaged. We are a small organisation based on the Heslington West campus at the University of York.

About the role
Many educational interventions claim to be evidence-based or supported by research, but it can be difficult to assess these claims or compare the evidence for different interventions. Evidence 4 Impact (E4I), http://www.evidence4impact.org.uk/, aims to overcome this difficulty by providing a simple evidence rating system, along with concise evidence summaries, which enable schools to make a well-informed judgement on the extent to which a programme's effectiveness is proven.

Central to E4I is a comprehensive database of programmes available in the UK, including details of their effectiveness and cost, together with links to the providers who can offer further support. The database can be easily searched by key stage, subject area and targeted group, so that results are tailored to the specific needs of your class or school.

The Evidence 4 Impact Officer is responsible for keeping this database up-to-date by finding new interventions that schools are currently being offered and new research on existing interventions within the database. You will also be responsible for the development of the website, and responding to queries from the public about the site.

In return we offer a good salary, benefits, and a fantastic location in which to work, as well as the chance to really make a difference.
Job description

Main purpose of the role

The vision of the IEE is to improve teaching and learning for all children and young people. We do this by working closely with schools to support the development and use of effective and efficient approaches.

One part of this work is the Evidence 4 Impact website (http://www.evidence4impact.org.uk/), which provides schools with information on the evidence behind particular interventions. The Evidence 4 Impact Officer is responsible for keeping this website up to date.

The post-holder will work under the direct supervision of the Deputy Director of the IEE.

Key responsibilities

- Maintain and develop the E4I database/website of programmes, researchers, developers and research. In particular:
  - Research educational programmes offered in UK schools, their suppliers, principles, and the evidence that supports their effectiveness, and add them to the E4I database/website.
  - Gather new studies of educational programmes from sources such as Best Evidence in Brief and the Education Endowment Foundation. With assistance from colleagues, evaluate whether these new studies affect the rating given to the programme, and update the rating on E4I accordingly.
  - Keep the website up-to-date by carrying out regular checks of existing content (eg, links, contact details).
- Work with the web developer and other IEE staff to improve the design and functionality of the E4I website.
- Respond to queries about E4I website and suggestions for new programmes.
- Help promote E4I to schools, other educational organisations, and policy makers.
- Assist the IEE in any other activities required, appropriate to the level of the post.

Person Specification

Qualifications

Bachelor’s degree  

Knowledge

Current education research and research methodology

Current UK education context, particularly the changing structure and organisation

Skills, abilities and competencies

Excellent IT skills

Good writing skills, with a particular aptitude for translating research into accessible language for a general audience

Highly organised and able to juggle a number of different tasks

Proofreading, and a high degree of attention to detail

Strong interpersonal skills

Able to manipulate databases and spreadsheets, establishing and managing online information

Ability to read and interpret education research

Good library and research skills.
### Experience

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<th>Essential</th>
<th>Desirable</th>
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<tr>
<td>Maintaining and developing websites</td>
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<td>Research methodology, and research with schools and colleges</td>
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<td>Experience of marketing, particularly in the field of education</td>
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### Personal attributes

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<tr>
<td>Organised and flexible, able to prioritise</td>
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<td>Demonstrable initiative</td>
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<td>Highly motivated, able to work independently and as part of a team</td>
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